



EXHIBIT D

HOW DO YOU CLOSE UST'S?

You can close your UST permanently or temporarily.

Permanently:

If tank is not protected from corrosion and it remains closed for more than 12 months or you decide to close it permanently, you must:

- . Notify the regulatory authority 30 days before closure.
- . Site assessment, if damage, corrective action.
- . Remove all UST's from the ground or receive permission to leave tanks in the ground and fill with chemically inactive solid, like sand.

Temporarily:

Tanks not used 3 to 12 months, you must:

- . If your UST has corrosion protection and leak detection, you must continue to operate these protective systems. (No leak detection if tanks are empty.)
- . Cap all lines, except the vent line.

Reporting and Recordkeeping

Reporting:

- . State tank registration form
- . Certification of installation
- . Suspected releases
- . Confirmed releases
- . Follow-up action
- . Closure notification, 30 days before effective date, if permanent.



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Check with your local regulatory authority about the particular reporting requirements in your area.

Records:

Records are needed to provide to inspectors during on-site visits for proof of compliance.

- . Leak detection performance (Inventory Record-keeping)
- . Most recent tank tightness test.
- . Recent maintenance, repair, and calibration of leak detection equipment, if applicable.
- . Proof that the last two inspections of the corrosion protection system were performed by properly trained professionals.
- . Records of site assessment must be kept for 3 years, if tanks were permanently closed.
- . Copy of insurance policy. (See Exhibit E)

Check with your local regulatory authority about the particular recordkeeping requirements in your area.
