

# Contract Summary Sheet

Date of Death: 8-20-99

Full Name of Deceased: Esther Robbins

Date of Service: \_\_\_\_\_

Cemetery/Crematory: Gom

## Service & Merchandise

### Service

### Charge

#### Professional Services:

Basic Service of Funeral Director and Staff (non-declinable) \$ 495  
 Embalming Fees \$ 595  
 Other Preparation or Care: \$ 145

#### Facilities, Equipment and Staff:

Use of facilities, equipment, and staff for Viewing, Visitation, or Wake: \$ 425  
 Use of facilities, equipment, and staff for Funeral Service: \$ 360  
 Use of Staff and/or Equipment for Service in Church or Other location or facility: \$ \_\_\_\_\_  
 Other use of Funeral Home facilities and/or Staff (describe): \$ \_\_\_\_\_  
 Holiday/Weekend Surcharge: \$ \_\_\_\_\_

#### Automotive Equipment ( Mile Radius):

Transfer to Funeral Home: \$ 110.-  
 Hearse (Funeral Coach): \$ 95.-  
 Family Vehicle(s): \$ \_\_\_\_\_  
 Flower / Other Vehicle: \$ 65.-  
Utility CAR. \$ 65.-  
 Transportation \_\_\_\_\_ Miles @ \$ \_\_\_\_\_ /Mile \$ \_\_\_\_\_

#### Special Charges:

Cemetery Service by Funeral Home \$ \_\_\_\_\_  
 Other: \$ \_\_\_\_\_  
☐ Forwarding Remains ☐ Receiving Remains  
 To / From: \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ 2855.-

### Merchandise

### Charge

Casket Number Miller 5"3 Youth. \$ 1795  
 Outer Burial Container Num. \$ \_\_\_\_\_  
 Urn \$ \_\_\_\_\_  
 Clothing \$ \_\_\_\_\_  
 Flowers (from Funeral Home) Sister Aunt \$ 150.-  
 Memorial Monument (see Order # \_\_\_\_\_) \$ \_\_\_\_\_  
 Temporary Grave Marker \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 Memorial Register Book \$ \_\_\_\_\_  
 Acknowledgement Cards 3 \$ 135.-  
 Memorial Folders/Prayer Cards \$ \_\_\_\_\_  
 Other Merchandise: \$ \_\_\_\_\_

"Mixtures of Roses B.B." - 2080.-

Embalming: ☐ Expressly approved ☐ Funeral with Public Viewing  
 Other: ☐ Outer burial container required by cemetery  
☐ Other (describe): \_\_\_\_\_

## Cash Advance Items

### Item

### Charge

☐ Interment Fee \$ \_\_\_\_\_  
☐ Cemetery Equipment \$ \_\_\_\_\_  
☐ Crematory Charges \$ \_\_\_\_\_  
☐ Final Date Charge \$ \_\_\_\_\_  
☐ Clergy Honorarium \$ 50.-  
☐ Musician Honorarium \$ \_\_\_\_\_  
☐ Soloist Honorarium \$ \_\_\_\_\_  
☐ Obituaries: Anderson Paper \$ 55.-  
☐ Certified Death Certificates: 6 @ \$5.00 \$ 30.-  
☐ Permit \$ \_\_\_\_\_  
☐ Hairstyling/Barber Charges \$ 40.-  
☐ Florist Charges \$ \_\_\_\_\_  
☐ Transportation (name the carrier): \$ \_\_\_\_\_  
☐ Escorts \$ \_\_\_\_\_  
 Other: \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

175.00

We charge for our services in obtaining those items marked with an "X". Any estimated charges will be indicated with an "E".

## Other Charges & Credits

### Item

### Charge

Taxable Amount: \$ 3080.-  
 5% State Sales Tax: \$ \_\_\_\_\_ Total Sales Tax:  
 % Local Sales Tax: \$ \_\_\_\_\_  
 % Other Sales Tax: \$ \_\_\_\_\_ \$ 104.00  
 \_\_\_\_\_ (\$ \_\_\_\_\_)  
 \_\_\_\_\_ \$ \_\_\_\_\_

## Method of Payment

### Method

### Payment

Cash, Credit Card, Check # \_\_\_\_\_ (\$ 5214.00)  
 Prearrangement:  
 Name: \_\_\_\_\_ (\$ \_\_\_\_\_)  
 Insurance Assignments or Other Pending Credits:  
 (\$ \_\_\_\_\_)  
 (\$ \_\_\_\_\_)  
 (\$ \_\_\_\_\_)

Buyer Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

ARRANGEMENT CONFERENCE  
Family Reminders:



10501 North State Road 3  
Muncie, Indiana 47303  
765-284-1920

ADJOINING GARDENS OF MEMORY CEMETERY

**Richard L. Osborn**

**Ray (Andy) Lindsey**

**(765) 284-1920**

Calling Hours will be Day MON Times 3-6pm  
We ask that the family arrive for calling hours at 2 pm

Funeral Service is scheduled for (Day) Tues  
(Time) 2 pm  
(Place) Garden View

We ask that the family arrive at 1pm

Officiating Clergy? \_\_\_\_\_

Items being handled by: **FUNERAL HOME**

Flowers: X

Military Honor Guard: \_\_\_\_\_

Musicians/Vocalist: \_\_\_\_\_

Hairdresser: \_\_\_\_\_

Items being handled by: **YOUR FAMILY**

(These items are needed as soon as possible)

CLOTHING: \_\_\_\_\_

PHOTO for paper/hairdresser: \_\_\_\_\_

Jewelry &/or Glasses: \_\_\_\_\_

Military discharge papers: \_\_\_\_\_

Other valuable items/information needed: \_\_\_\_\_

**Items to be discussed the evening of visitation.**

Music Selections for service

Pallbearers

Family Car arrangements



**RICHARD L. OSBORN**  
**Funeral Director**

10501 North State Road 3  
Muncie, Indiana 47303  
Funeral Home: 765-284-1920